

UNITED SCHUTZHUND CLUBS OF AMERICA



Nancy Brigham
Secretary

Phone: 989-607-5095
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August 19, 2011

Dear USCA Clubs:

The USCA General Board meeting will be held on November 3rd this year in Kansas City, Kansas. If your club plans to send a delegate to the meeting, a delegate form must be submitted to me in care of the USCA Office **no later than 30 days** prior to the meeting. A copy of the delegate form in PDF format is enclosed and is also available on the USCA website. It can be completed online and then printed. ***Please be sure to send the delegate form to the USCA Office.***

Two club officers must sign for the delegate/alternate(s) selected, and the delegate/alternate(s) **may not** sign for themselves. In addition to prior submittal of the delegate form, please have the delegate/alternate(s) carry a copy of the form to the meeting. Clubs that are granted affiliated or full-member status after the 30-day deadline may send the delegate form to the meeting with the delegate/alternate(s). Please feel free to contact me if you have any questions regarding the voting process at the General Board meeting.

Each full-member club may seat one voting delegate and each affiliated club may seat one non-voting delegate at the General Board meeting. A club may replace its delegate and/or alternate(s) as necessary. Please notify the USCA Office immediately of any replacements.

In order to be eligible to seat a delegate at the General Board meeting, the USCA dues of the club must be current, the USCA dues of all members of the club must be current, and the club may not be under any disciplinary action from USCA. The club must maintain a minimum of five members (only two of whom may be part of a family membership) and must hold at least one sanctioned USCA event per year. Every other year the USCA-sanctioned event must be a USCA-sanctioned trial. Also, a complete and current club membership list **must** be submitted to the USCA Office for verification along with the USCA dues of the club, whether or not the club is planning to send a delegate to the General Board meeting. It will not be possible to seat delegates if these requirements are not met.

If you wish to have confirmation of receipt of your delegate form, you may request email confirmation or use USPS certified mail/return receipt requested.

It will be very important for delegates to be seated and ready for roll call promptly at the meeting start time. The delegate cards will be handed out as roll is called.

Please send a delegate to the meeting if at all possible, as there will be important decisions made regarding our organization. In addition, this year there will be elections for Judges Committee Members at Large (2 positions), National Events Committee (4 positions), and Nominating Committee (5 positions).

Sincerely,

Nancy Brigham
Nancy Brigham

Enclosure

UNITED SCHUTZHUND CLUBS OF AMERICA



USCA Office
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GENERAL BOARD MEETING DELEGATE FORM

This delegate form must be sent to the USCA Office no later than 30 days prior to the General Board meeting.
 For confirmation, please include an email address or send letter certified mail/return receipt.

The _____ in the
 Name of Club

 Name of Region

has selected the members listed below to represent the club at the USCA General Board meeting this year.

Date: _____ Email Address: _____ Phone: _____

Note: Two club officers must sign this delegate letter.
 The delegate and alternates may *NOT* sign for themselves.

DELEGATE	1 st ALTERNATE	2 nd ALTERNATE
Name (please type or print)	Name (please type or print)	Name (please type or print)
1 st CLUB OFFICER	1 st CLUB OFFICER	1 st CLUB OFFICER
Signature	Signature	Signature
Name (please type or print)	Name (please type or print)	Name (please type or print)
Title (please type or print)	Title (please type or print)	Title (please type or print)
2 nd CLUB OFFICER	2 nd CLUB OFFICER	2 nd CLUB OFFICER
Signature	Signature	Signature
Name (please type or print)	Name (please type or print)	Name (please type or print)
Title (please type or print)	Title (please type or print)	Title (please type or print)